



COUNCIL - 19TH APRIL 2016

SUBJECT: AMENDMENTS TO THE COUNCIL'S CONSTITUTION

REPORT BY: INTERIM MONITORING OFFICER

1. PURPOSE OF REPORT

- 1.1 To seek members approval of minor changes to the Council's Constitution and approval for the Council's Interim Monitoring Officer to incorporate the changes, if approved.

2. LINKS TO STRATEGY

- 2.1 The Council's Constitution promotes and supports the ethical standards of the Council and elected members and ensures that the Council operates efficiently and with transparency in relation to its decision making.

3. SUMMARY

- 3.1 This report outlines proposed changes to the Council's Constitution.

4. THE REPORT

Background

- 4.1 The Council's Constitution sets out how the Council operates, how decisions are made and the procedures, which are followed to ensure that these are efficient, transparent and accountable to local people.
- 4.2 The Constitution is a "living document" in that it is continuously being updated and revised to reflect new legislation, improvement in procedures and changes to working practices.
- 4.3 The report seeks Members' approval to amend the Council's Constitution at Part 3, Section 5 headed 'General Delegations of Powers: Council & Executive Powers', paragraph f(vii) to provide for the incorporation of substitute officers in the absence of the single officer currently named in the Constitution. The proposed amendment to read as follows:-

POWER

(f) To act as proper officer:-

(viii) to act as Registrar of Local Land Charges & Commons Registration Officer

DELEGATED TO

Head of Regeneration & Planning or
Development Control Manager or

relevant Director or Head of Legal Services*

(* the words in bold are the proposed additional substitute officers)

5. EQUALITIES IMPLICATIONS

5.1 The Council's Constitution takes account of all equality related issues.

6. FINANCIAL IMPLICATIONS

6.1 None arising from the Report.

7. PERSONNEL IMPLICATIONS

7.1 None arising from the Report.

8. CONSULTATIONS

8.1 The Report reflects the views of the Consultees.

9. RECOMMENDATIONS

9.1 It is recommended that Council:-

9.1.1 Note the contents of the Report.

9.1.2 Approve the proposed changes to the Council's Constitution set out in paragraph 4.3.

9.1.3 That the Interim Monitoring Officer be given delegated authority to make the necessary changes to the Council's Constitution.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To ensure that the Council's Constitution is updated to reflect current arrangements.

11. STATUTORY POWER

11.1 Local Government Acts 1972 and 2000.

Author: Gail Williams, Interim Monitoring Officer
Consultees: Chris Burns, Interim Chief Executive
Nicole Scammell, Acting Director of Corporate Services & S151 Officer
Dave Street, Corporate Director
Christina Harray, Corporate Director
Cllr B Jones, Deputy Leader
Cllr C Forehead, Cabinet Member
Cllr K. James, Cabinet Member

Background Papers

Council's Constitution (not attached) (see Council's website) (hard copy in Members Library)